

Motion 1:

Modernize bylaw to accommodate online video voting. Change Section VII.1, VII.3, VII.5, and VII.6 of the bylaw which states:

Section VII –Quorum and Voting at General Meetings

Quorum

1. A quorum for general meetings will be 5 voting members, of which there must be two (2) executive members.
2. If at any time during a general meeting a quorum ceases to be present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Voting

3. Except as provided elsewhere in these bylaws, all matters requiring a vote will be decided by a simple majority of the votes cast (50% plus 1).
4. In the case of a tie vote, the chair does not have a second or casting vote and the motion is defeated.
5. Members must vote in person on all matters. Voting by proxy will not be permitted.
6. Except as provided elsewhere in these bylaws, voting is by a show of hands or, where requested by two voting members present, by a secret ballot. Note that the position of DPAC Rep must be voted upon by a secret ballot.

To:

Section VII –Quorum and Voting at General Meetings

Quorum

1. A quorum for general meetings will be 5 voting members, of which there must be two (2) executive members. *Voting members participating via video conference, when allowed, shall be counted towards the quorum.*
2. If at any time during a general meeting a quorum ceases to be present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Voting

3. Except as provided elsewhere in these bylaws, all matters requiring a vote will be decided by a simple majority of the votes cast (50% plus 1). *Note that an abstention does not count as a vote, but can be counted towards quorum, under Robert's rule.*
4. In the case of a tie vote, the chair does not have a second or casting vote and the motion is defeated.
5. *Members must vote in person on all matters or through an online meeting platform if virtual meeting is offered. Voting by proxy will not be permitted.*
6. *Except as provided elsewhere in these bylaws, voting is by a show of hands or something similar through an online meeting platform (i.e. video must be turned on so online participants can be identified).*
6. *Voting can be by secret ballot if requested by at least two voting members present. Only in-person participants are eligible to participate in a secret ballot. Therefore, items in question shall be deferred to the next meeting that includes in-person attendance when a secret ballot is requested. However, it's important to note that the DPAC rep election via secret ballot shall not be deferred and must take place during the AGM.*

7. *The position of DPAC Rep must be voted upon by a secret ballot.*

Motion 2:

Allow the Chair to abstain from voting unless there is a tie vote. Change Section VII.4:

Section VII –Quorum and Voting at General Meetings

Quorum

1. A quorum for general meetings will be 5 voting members, of which there must be two (2) executive members.
2. If at any time during a general meeting a quorum ceases to be present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Voting

3. Except as provided elsewhere in these bylaws, all matters requiring a vote will be decided by a simple majority of the votes cast (50% plus 1).
4. *In the case of a tie vote, the chair does not have a second or casting vote and the motion is defeated.*
5. Members must vote in person on all matters. Voting by proxy will not be permitted.
6. Except as provided elsewhere in these bylaws, voting is by a show of hands or, where requested by two voting members present, by a secret ballot. Note that the position of DPAC Rep must be voted upon by a secret ballot.

To:

Section VII –Quorum and Voting at General Meetings

Quorum

1. A quorum for general meetings will be 5 voting members, of which there must be two (2) executive members.
2. If at any time during a general meeting a quorum ceases to be present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Voting

3. Except as provided elsewhere in these bylaws, all matters requiring a vote will be decided by a simple majority of the votes cast (50% plus 1).
4. *Chair shall be given an option to abstain from voting unless there is a tie vote, in which case the Chair vote can be used to break the tie. If the chair chooses to not to abstain, s/he will not have a second or casting vote and the motion is defeated.*
5. Members must vote in person on all matters. Voting by proxy will not be permitted.
6. Except as provided elsewhere in these bylaws, voting is by a show of hands or, where requested by two voting members present, by a secret ballot. Note that the position of DPAC Rep must be voted upon by a secret ballot.

Motion 3:

A motion is brought forward in an effort to improve efficiency and simplify the election process for the position of the core executive teams mentioned in 1 to 4 of Section IX (Chairs, Vice chairs, Treasurers, and Secretaries). The motion proposed that the term should be two years instead of one, and to stagger the election. The proposal is to modify the “Term of office” portion of Section VIII.

Term of office

6. The term of office shall commence immediately following election at the AGM and shall continue until the next AGM.
7. No person may hold the same executive position consecutively for more than four (4) consecutive years, except if elected by acclamation.
8. The immediate past Chairperson shall hold that office for one year.

To:

Term of office

6. *The first four groups of executive positions listed in Section IX (i.e. Chairpersons, Vice Chairpersons, Treasurers, and Secretaries) shall have 2 years term. Ideally, these two-year terms will be staggered to minimize disruption. The other positions listed in Section IX shall have 1 year term that commences immediately following election at the AGM and shall continue until the next AGM.*
7. No person may hold the same executive position consecutively for more than four (4) consecutive years, except if elected by acclamation.
8. The immediate past Chairperson shall hold that office for one year.

Motion 4:

AGM should be held in June of every year to promote smooth transition of the executive roles. Modify Section VI.3:

Section VI – Meetings

General Meetings

1. General meetings shall be conducted with fairness to all members.
2. General meetings shall be held not less than five (5) times during the school year, with one of those meetings being the Annual General Meeting (hereinafter referred to as the AGM).
3. **The AGM shall be held between June 1 and November 30, but not during July or August, of each year for the purpose of the election of executives).**

To:

Section VI – Meetings

General Meetings

1. General meetings shall be conducted with fairness to all members.
2. General meetings shall be held not less than five (5) times during the school year, with one of those meetings being the Annual General Meeting (hereinafter referred to as the AGM).
3. ***The AGM shall be held during the month of June of each year for the purpose of the election of executives).***

Motion 5:

The current bylaw isn't clear if parents who are also school staff are able to be voting members in Section V.1 and V.2. As such, a motion is proposed to clarify that parents who are also school staff should be non-voting members so as to avoid possible conflict of interest situations.

Section V – Membership

Voting members

1. All parents of students registered in the School shall be voting members of the PAC. Each family shall have one (1) vote at a PAC General Meeting.

Non-voting members

2. Administrators and staff (teaching and non-teaching) of the School are invited to become non-voting members of the PAC.

To:

Section V – Membership

Voting members

1. All parents of students registered in the School shall be voting members of the PAC. Each family shall have one (1) vote at a PAC General Meeting. Note that parents who are staff of the School shall be non-voting members as indicated in Section V.2.

Non-voting members

2. Administrators and staff (teaching and non-teaching) of the School are invited to become non-voting members of the PAC.

Motion 6:

The proposal is to add missing information regarding the duties of executive Members-at-Large in Section IX. Note the executive Members-at-Large are expected to attend at least 50% of the executive meetings.

Section IX – Duties of Executives and Representatives

...

8. The Executive Members-at-Large shall:

- *hold leadership positions within the PAC but do not serve in specific designated roles such as chairperson, vice-chairperson, treasurer, or secretary*
- *assist other executive members in decision-making, participate in discussions and planning sessions, and represent the interests of parents within the school community.*
- *attend meetings regularly, contributing ideas and feedback, volunteering for various PAC initiatives or events, and supporting the PAC's objectives and goals. It is expected that the executive Members-at-Large shall attend at least 50% of the executive meetings or forfeit his/her role as Executive Members-at-Large.*

Motion 7:

The proposal is to allow an option for parents who are also school staff to hold a useful and non-voting position in the executive team. The position of Director-at-Large is thus proposed. This position is appointed by the executive team and will have no voting rights. One can appoint one or two Director-at-Large for a one year term. The addition The description of the role of a Director-at-Large is in Section VIII.2 and IX.9:

Section VIII – Executive

...

Executive defined

3. The executive will include the following:

- ...
- *Up to two Director-at-Large (appointed by the executive team)*

...

Section IX – Duties of Executives and Representatives

...

9. The Director-at-Large shall:

- *participates in the governance of the PAC, attending meetings, contributing to discussions, and voting on matters brought before the executive team and the general membership.*
- *supports the implementation of PAC initiatives and activities, volunteering time and resources as needed to help achieve the organization's goals.*
- *Director-at-Large shall abstain from voting.*

Motion 8:

The proposal is to limit the size of the executive team to ten to maintain an optimal balance of expertise coverage, decision-making efficiency, and manageability.

Since MAL aren't assigned specific roles within the executive team, the number of executive MAL can be limited when the executive team becomes too large. It is proposed that the executive MAL can be used to increase the size of the executive team up to 10 members. Note that appointed Directors-at-Large is excluded from the 10 executive members quota as they have no voting rights. This will be clarified in Section VIII.2.

Section VIII – Executive

...

Executive defined

- 2. The executive will include the following:
 - ...
 - Unlimited Members-at-Large
 - Up to two Directors-at-Large (appointed by the executive team)

To:

Section VIII – Executive

...

Executive defined

- 2. The executive will include the following:
 - ...

- *Executive Members-at-Large (MAL), where number of executive MAL is used to help keep the healthy size of the executive team up to ten members, when required; There will be no executive MAL when the size of executive (excluding Director-at-Large) is already ten or larger.*
- Up to two Directors-at-Large (appointed by the executive team)

Motion 9:

Proposal is to specify allowance for one hot lunch co-ordinator rather than two in Section VIII.2. This is to ensure both Annex and Main will experience consistent hot lunch service due to the one co-ordinator policy:

Section VIII – Executive

...

Executive defined

3. The executive will include the following:
 - Chairperson or Co-Chairpersons,
 - Vice Chairperson or Co-Vice Chairpersons
 - Up to two Treasurers
 - Up to two Secretaries
 - Up to two Hot Lunch co-ordinators
 - ...

To:

Section VIII – Executive

...

Executive defined

4. The executive will include the following:
 - Chairperson or Co-Chairpersons,
 - Vice Chairperson or Co-Vice Chairpersons
 - Up to two Treasurers
 - Up to two Secretaries
 - *one Hot Lunch co-ordinator*
 - ...

